



**AUGUSTA TOWNSHIP PUBLIC LIBRARY**  
Enhancing our Community through Learning, Leisure and Literacy

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## **Chief Librarian's End of Year Report – 2013**

### **Highlights:**

- As of January 1<sup>st</sup>, patrons of the library have had access to free downloadable e-books and audiobooks through Overdrive.
- **March 13:** The library hosted a March Break Storytime. Thanks to volunteers Judith Hart and Anne Reaney for reading the stories, presenting the craft, and serving the refreshments (clothespin butterflies). Eight children and their parents attended.
- **March 19:** To celebrate World Storytelling Day, the library hosted “As The Spinning Wheel Turns”, a storytelling program presented by Deborah Dunleavy and Bill Lalonde. Unfortunately, due to weather conditions (a snow storm), only five people attended this wonderful presentation. We hope to have Bill and Deborah back in the summer when the weather is more predictable.
- **March 26:** The Library Board and Township Council met in an open meeting to discuss the library's budget and future plans. All members of Council and a majority of the Board were in attendance, as well as several interested members of the public.
- **March 27:** Angie Knights attended a SOLS Small Library Committee meeting in Iroquois. The meeting included a tour of the new SOLS website, an AODA update, and preparations for the Annual survey. The workshop was on Children's Programming.
- **April 2:** The South Grenville Guild of Fine Art presented the library with a book on the life and work of Canadian water colourist David Milne.
- Displays in the cabinet included “Ireland and St. Patrick's Day”, “Birds”, “Emergency Preparedness”, “Tall Ships”, “Halloween”, “Christmas”, Thanks to Kathleen Donnelly, Connie Whitehorne, Angie Knights, Ellen Bangma, and Lindsey Penney for providing items for our displays

- May 4:** Councillor Doug Malanka provided the library with a booth at the South Grenville Business Fair. Angie, Jacquie and Joe Kelly set-up on May 3<sup>rd</sup>, and Jacquie, Lynda McKittrick and Angie greeted patrons at the booth and discussed the library and its services. Lynda also helped pack up the booth. Library brochures were handed out, information on the Library's events, programs and collections, including Overdrive was on display. The Library laptop was available so visitors could view the library website. Visitors were provided with business cards featuring the School House Meeting Room, and flyers and bookmarks advertising the Silent Auction were handed out. Visitors to the fair were very positive about our display, and interested in the information presented. We actually acquired two new members. If the library were to participate in the business fair next year, we should consider including one of the Early Literacy Stations in our display. There were a surprising number of families with young children in attendance
- The library took part in the TD Summer Reading Club "Go". 61 children 12 years of age and younger signed up to earn 10 stars by reading 5 chapter books or 10 picture books by Public Library Week in October. Each child who registered was given a poster, stickers and an activity book. Our amazing "Go" reading club members read a total of 318 books from June to October 2013. We celebrated their achievement with "Little Ray's Reptile Zoo" on October 5th. 51 of our readers and their parents and brothers and sisters joined us in the schoolhouse to meet some interesting critters and enjoy cupcakes and punch. 24 of our awesome readers earned enough stars to choose a free book from our Treasure Box.
- July 4<sup>th</sup> and 11<sup>th</sup>, August 8<sup>th</sup>, 15<sup>th</sup>, and 22<sup>nd</sup>:** Laura Lee MacDonald, county literacy specialist from the Early Years Centre hosted a story and craft time for children from 0 to 6 years of age.
- July 14<sup>th</sup> to 27<sup>th</sup>:** The library was closed for staff vacation. As in previous years, we thank Joanne Edwards for bringing in our mail, emptying the drop-box and feeding the fish.
- October 22<sup>nd</sup>:** The Library Board hosted Library Appreciation night to celebrate our wonderful volunteers. The Reeve and members of Council attended. Our Dreamer and Doer for 2013 is Norie Spence, who was present to receive her award. Norie made a very eloquent thank-you speech, and emphasized her support and appreciation for the library. Volunteers Anne Reaney and Michelle Thornhill were recognized for at least 5 years of volunteer service. Volunteers Jacquie Kelly, Inger Konrad, Lynda McKittrick and Uta Sonier were recognized for at least 15 years of volunteer service.
- Our **Silent Auction** took place from October 15<sup>th</sup> to 26<sup>th</sup>, with a verbal action on October 26<sup>th</sup>. Our patrons, volunteers and the general public support this fundraiser through their generous donations and bids. Also on October 26<sup>th</sup> a Bake Sale and Craft Sale were held in the School House. This year Assistant Librarian Linda Parrott and her group of volunteers raised \$329.40 at the Bake Sale, vendors paid \$10.00 for each craft table raising \$50.00. Items from our Tooney Treasure Table could be purchased throughout the 2 weeks, raising \$198.00. The total funds raised for operations from the Auction, Tooney Treasures, Bake Sale, and Craft table rentals was \$3,233.40. We would like to thank all those who solicited donations, donated items, placed bids, helped to set up the auction, and worked as auctioneer and runners on Auction Day.

- **November 2<sup>nd</sup>**: A Trustee Council meeting was held in the Schoolhouse Meeting room. Lunch was catered by the Algonquin UCW. Focus of the workshop was the Public Library Act. A round table discussion was also included. Several members of the Board were able to attend this event.
- **November 4<sup>th</sup>**: The library instituted its new hours of operation. The library will now close at 5:30 pm on Mondays and remain open until 9:00 pm on Tuesdays and Thursdays.
- **November 20<sup>th</sup>**: Our new propane furnace was installed. Our oil tank had been red-flagged and the Board determined that, considering the age of our oil furnace, it was more practical to replace the furnace than to purchase a new oil tank. After soliciting three quotes for this work, 613 Mechanical, owned by Joe Cook, was selected to provide the furnace. Mr. Cook donated a furnace to the library and charged only for the labour to remove the old furnace and oil tank and install the new furnace. We look forward to savings on fuel and insurance as a result of this change.
- **November 26<sup>th</sup>**: A pre-audit for Library Accreditation was performed by SOLS representative Claire-Marie Paquette-Finlay. Claire-Marie inspected documents provided by the Board (Policies and Bylaws, Staff Job Descriptions etc.) as well as the physical spaces within the Library. We expect her report early in 2014..
- The library participated in the ‘Read to Every Child Every Day’ program. A collection of 12 books and a binder with tips for literacy for children was provided by the group ‘Every Kid in our Communities of Leeds & Grenville’. The books were loaned to parents for 3 weeks and the family then voted on their favourite books.
- The library was closed from December 18<sup>th</sup> to January 1<sup>st</sup> inclusive. We thank Joanne Edwards for bringing in our mail, emptying the book drop, and feeding our fish.

**Circulation:**

Total 20,035

(Library was open 1,222 hours on 235 days)

- Books.....15401
- Magazines.....926
- Inter-library loans.....130
- Audio-Visual.....1443
- Overdrive (e-books).....1974

**Membership:**

78 new members

**Material Available:**

- 26,955 books: 13,372 juvenile, 13,339 adult, 244 reference
- 30 periodical subscriptions

- Brockville Recorder and Times daily newspaper
- 389 talking books and read-along kits
- 133 DVDs plus 500 DVD titles per year from the SOLS DVD Pool
- local history collection
- six computers for patron use – all with internet access, one with voice recognition software.
- WIFI available
- two early literacy stations
- three printers, one colour
- Copier, scanner, fax machine
- Telephone directories for Ottawa, Kingston, Cornwall, Brockville and the Laurentians

**New Additions:**

- 1103 books added
- 478 discarded
- 40 audio-visuals added
- 0 audio visuals discarded

**Programs:**

- “Go” TD reading program – 12 years and under – 57 registered – 24 completed the program.
- Every Child Ready to Read
- Read to Every Kid Every Day
- As The Spinning Wheel Turns story telling program - 5 attending
- March Break Storytime - 8 children attending with their parents

**Miscellaneous Funds Collected:**

- Overdue fines:.....\$445.20
- Copies, faxes and printouts.....\$252.00
- Used Books.....\$183.35
- Donations.....\$430.00
- Replacements.....\$223.13
- Membership fees.....\$20.00
- Misc.....\$57.70 (Bag , Book, Earbuds, Discs)
- Programming.....\$20.00
- Silent Auction/Bake Sale.....\$3233.40
- Rental.....\$1665.00 (95 Bookings)

**Miscellaneous:**

- Total In-Library Volunteer Hours – 961.75. An average of 20 volunteer hours per week.
- Total Number of Sessions using the Public Access Computers – 687
- Total Number of Sessions using Early Learning Stations – 421

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