



Enhancing our community through Learning, Leisure and Literacy

Minutes for Library Board Meeting

Meeting Date: September 8th, 2015

Present: Jacquie Kelly, Greg Morrison, Fran Wright, Huguette Messier, Daphne Thornhill, Gary Thornhill, John Houston, Pauline Cyr, Margaret Buckler.

Regrets: Adrian Wynands

Staff: Angela Knights (CEO)

1. Call to order:

The meeting was called to order by the Chair(Jacquie) at 1905.

2. Approval of the agenda:

Moved (Pauline/Gary) to approve the agenda. Carried.

3. Declaration of any conflict of interest:

None

4. Delegations:

None

5. Minutes of the preceding meeting:

Moved(Greg/John). Carried.

6. Business arising from the minutes:

All items on the Day of Caring list were accomplished. The new ditch is flowing freely. Huguette requests that the minutes of the previous meetings be prepared and sent out by mid-month.

Levac still delivering despite being called and service cancelled. Angie to call Stinsons regarding installing new tanks.

7. Correspondence:

None.

8. Chairperson's Report:

Hope everyone had a good summer. Now we need everyones' assistance in preparing for the silent auction, setting up and closing down.

9. Treasurer's Report:

We are at 67% of the fiscal year with total operating revenues at 67% and total operating expenditures at 58%.

Discussed lines 10, 16 and 89. Will look into discrepancies.

Moved (Daphne/Greg). Carried.

10. Chief Executive Officer's Report:

August 12 new members. June and July reports sent out previously.

Reading club has been started. There are 37 kids signed up.

Little Rays is scheduled for the beginning of October.

Lego club is still going.

Museum pass program is very popular.

Discussed the Ministry pulling their funding, and the library losing many of our e-resources, such as Ancestry, Novelist, tumble e-books for children, Chiltern(car repair) etc.

Allison Purcell, the student who taught the IPAD courses – her grandfather died. Angie to send a card on our behalf.

DVD pool ending. Instead of joining the new group, we will be purchasing our own. This will give us a better selection for our patrons.

Discussed what would be involved for us to become a “lending library”. Angie to find out how many extra staff hours would be needed to be a lending library.

11. Committee Reports:

Building and Property:

Angie to contact Wiltzies regarding the self-opening front door that doesn't always close.

Old Mail boxes still not finished.

New light set for over the front desk to be purchased by Angie and John to install.

Finance:

Reviewed the refusal of the government grant and how it would affect our plans.

Fund Raising:

Next Silent Auction meeting is scheduled for Oct 15th at 1300.

Drop-off for items is Oct 15th-22nd. Setup Friday October 23rd at 1000. Basic bidding will start at \$5.00 and all items will be set on an individual basis. Gary will change the bidding sheets.

We have agreed to carry on with the verbal auction starting at 1200 on Saturday November 7th.

Poster soliciting new/used items starting Sept 15th. Invitations for all to come and join us to be posted Oct 7th. Angie to write a letter for P&G and Gary to deliver.

Future Planning:

No report.

Personnel:

Hold discussing goals for Angie until the libraries' goals have been set.

Policy and Planning:

Peggy Malcolm from SOLS will do a free 3 hour session on strategic planning. Angie to call for some dates in October.

Public Relations:

Volunteer Appreciation night will take place Oct 27th. Help will be needed at 1430 to set up.

Angie and Linda nominated Lynda McKittrick for Dreamers and Doers. All in favor. Carried.

Jacque to notify her.

Technology:

New printer purchased.

Planning on moving to the new version of Mandarin called 'Oasis'. No extra cost for the update. It would be stored on the server vs the cloud. There is a newer version again than Oasis called 'M5' but we all agreed to try Oasis, which has been proven to function well. Gary and Greg will load ASAP. Greg to contact Mandarin regarding a multi-year quote.

12. Other Business:

The IT courses planned for seniors will include computer navigation (Gary & Greg), tablet and IPAD navigation (Fran & Jacquie), overdrive and e-reader (Fran & Jacquie), internet safety and security and e-mails (Gary & Greg), facebook and pinterest (?Lynda Mckittrick), Skype and Facetime (Gary & Greg),

Gary to check and see what course material is out there. There will be lunch and learn with a \$5.00 fee for the lunch. No charge for the courses. 5-10 persons per class. No transportation offerings advertised. Courses will take place Nov 16-Dec 11th.

People on the list who are interested still need to be called, sign up and pay their \$5.00.

13. Date of the next meeting

The date of the next meeting will be October 13th, 2015.

14. Adjournment

Moved (Gary/John) that the meeting be adjourned at 2125. Carried.

Chair:

Date:

Secretary: