



AUGUSTA TOWNSHIP PUBLIC LIBRARY

“Enhancing our community through Learning, Leisure and Literacy”

Chief Librarian’s End of Year Report – 2011

Highlights:

- The Head Librarian attended literacy events at Wedgewood Retirement Resort, More Than Just Babysitting (MTJB) Child Care Centre in Maynard, and J.L. Jordan Elementary School. These events are opportunities to raise the profile of the library in the community, and encourage literacy in area families.
- June 15th: A crew from Proctor and Gamble worked at the library as part of Day of Caring. Along with members of the Friendly Gardeners, the volunteers pressure washed the outside of the library, cleaned all windows in the library and schoolhouse, cleaned and re-landscaped the rink site and median in the parking lot, and built a compost bin
- June 22nd: Augusta Library hosted a “Make and Take” workshop presented by the United Counties early literacy specialist Laura Lee MacDonald. Participants from several area libraries were able to use Die cutters to create craft projects for summer reading club members. Angie was able to create components for 6 take home craft project kits.
- The location of the library’s mail box was not compliant with the Post Office safety regulations. The box was moved by Al Harriman to the location indicated by the Post Office safety inspectors.
- On August 11th an officer with the Health Unit visited the library to inspect our water system, the records regarding our water tests, and take a sample. A report was sent to the Ministry of Health, and recommendations were made to the township office regarding frequency of future water testing. The township was subsequently informed that our water has a risk category of low risk and testing is required only once every three months. We must

also check the area surrounding the well head once per month, and the well head itself once a year. Records of water tests must be kept for five years.

- Displays in the cabinet included “Local Veterans”, “Needlework in Literature”, “Vintage Cameras”, “Wizard of Oz”, “Halloween”, “Gardening”, “Christmas”,
- New shelving was purchased for the end of the Adult Fiction stacks. The shelving was custom made to match the existing shelving, and enabled us to redistribute the Adult Fiction collection making access easier for patrons, volunteers and staff.
- CAP grant funds were used to purchase a new switch, router, 2 new computers, ink, toner, a UPS, and a fan for the equipment cabinet.
- The remainder of the interior lighting was upgraded. This change will result in better energy efficiency and light quality in the library.
- A new laptop was purchased to be used for inventory, CEO time management, and possible use by patrons.
- The library published its second newsletter. Thanks to Lynda McKittrick and Fran Wright for many hours of work on this project. It is hoped that the newsletter will be published twice a year providing information on library programs, collection, workshops, and other resources.
- The TD summer reading program ‘Splash’ was a great success. 27 children registered and 23 read the required number of books to earn a free book. A total of 215 books were read by our awesome readers! Our wind-up party was held on the Saturday of Public Library Week, October 22nd. 44 guests attended a presentation from Little Ray’s Reptile Zoo featuring a dozen exotic creatures.
- Our annual Silent Auction was held from October 11th to 22nd. We received donations of items making up 236 lots from individuals and corporations like 3M. The auction raised \$1675.00 and was enjoyed by patrons, volunteers and staff.

- Library Appreciation night was held on Tuesday, October 18th. The library was closed for the evening and staff, volunteers and invited guests enjoyed a wine and cheese reception and congratulated 15 year Pillar of Strength recipients Val Caithness, Frank and Gertrude Ruigrok, Evelyn Seely, and Henry and Nel Streekstra. 10 year recipients were Darlene Banning, Marg Bolger, Lorna Easterbrook, Crystal Letts, and Keitha Polite. Five year certificates were given to Nora Jenkins, and Don and Karlene McDonald.
- October 18th : The library was proud to present the 2011 Dreamers and Doers award to Richard Dumbrille for his efforts in the preservation of heritage buildings in Augusta Township and surrounding area.
- October 22nd: In conjunction with the end of Public Library Week and the end of our Silent Auction, a bake sale was held which sold out and raised \$212.85. Thanks to Assistant Librarian Linda Parrott for organizing the bake sale, and to the many volunteers who provided items and worked at the sale table.
- The library participated in the ‘Read to Every Child Every Day’ program. A collection of 12 books and a binder with tips for literacy for children was provided by the group ‘Every Kid in our Communities of Leeds & Grenville’. The books were loaned to parents for 3 weeks and the family then voted on their favourite books.
- All VHS tapes were discarded and deleted from the library collection. Statistics show that loans of VHS tapes did not justify the shelf space in the library. The DVD and juvenile collection were rearranged to make better use of the newly available shelving.

Circulation: Total 20170 (Library was open 1222 hours or 235 Days)

- Books.....17514
- Magazines.....983
- Inter-library loans.....132
- Audio-Visual.....1541

Membership: Total: 1140
80 New members

Material Available:

- 25089 books: 12377 juvenile, 12469 adult, 243 reference
- 30 periodical subscriptions
- Brockville Recorder and Times daily newspaper
- 293 talking books and read-along kits
- 109 DVDs plus 500 DVD titles per year from the SOLS DVD Pool
- local history collection
- six computers for patron use – all with internet access, one with voice recognition software.
- two early literacy stations
- three printers, one colour
- Copier, scanner, fax machine
- Telephone directories for Ottawa, Kingston, Cornwall, Brockville and the Laurentians

New Additions:

- 1621 books added
- 432 discarded
- 124 audio-visuals added
- 220 audio visuals discarded

Programs:

- .
- Splash! TD reading program – 12 years and under – 27 registered – 23 completed the program.
- Every Child Ready to Read
- Craft and Storytime at MTJB

Miscellaneous Funds Collected:

- Overdue fines:.....\$925.92
- Copies, faxes and printouts.....\$235.02
- Used Books.....\$274.00
- Donations.....\$790.00
- Replacements.....\$288.40
- Membership fees.....\$0
- Misc.....\$167.00 (Bag , Book, Earbuds, Discs)
- Programming.....\$267.00
- Silent Auction.....\$1801.00
- Rental.....\$1325.00 (85 Bookings)

Miscellaneous:

- Total Volunteer Hours (In Library) – 1070
This represents an average of about 22 volunteer hours per week.
- Total Number of Sessions using the Public Access Computers – 475

Civic Address: 4500 County Road 15 Algonquin, Ontario. Telephone: (613) 926-2449 Fax: (613) 702-0441

Mailing address: R.R.# 2 Brockville, Ontario K6V 5T2

Website address: www.augustalibrary.com

Email address: augusta@augustalibrary.com