



AUGUSTA TOWNSHIP PUBLIC LIBRARY
Enhancing our Community through Learning, Leisure and Literacy

Chief Librarian's End of Year Report – 2014

Highlights:

- The library received the results of the pre-audit for Library Accreditation which was performed by SOLS representative Claire-Marie Paquette-Finlay in November 2013. Claire-Marie inspected documents provided by the Board (Policies and Bylaws, Staff Job Descriptions etc.) as well as the physical spaces within the Library. The Board reviewed the results of the audit and agreed that, while we will not pursue accreditation at this time, many of Claire Marie's recommendations can be addressed within the available budget and staff time, notably signage and the organization of the collection.
- **January 2:** The library reopened from our Christmas closing. It was discovered that the snow on the walkways and fire exits had not been cleared while the library was closed. The fire exit doors were blocked by snow and ice, and the front walk was covered by about 6 inches of ice and snow. We requested assistance from the township in making sure the contractor cleared the snow and ice as soon as possible. Thanks to CAO Pierre Mercier and Reeve Mel Campbell, a new contractor was hired, the walkways and fire exits were cleared, and the parking lot properly plowed by Wednesday January 8th. The new contractor is now doing an excellent job of clearing snow at the library.
- **January 23:** Assistant Librarian Linda Parrott completed the orientation course for the new version of VDX (Interlibrary Loan)..
- **February 15:** Our iPad Class for Seniors began. The class will continue on Saturday mornings presented by student volunteer Ali Purcell.
- **March 1:** Our Lego Club for children 6 years of age and older started with 4 children attending. Thanks to volunteer Roberta Beek for helping with the program. The children attending are very creative and enthusiastic.

- **March 3 to 5th:** Librarian Angie Knights and volunteers Jacquie Kelly, Daphne Thornhill, and Carl Knights folded 2700 copies of the library survey and stuff them into envelopes provided by the Township. The completed envelopes were delivered to the Township office on March 5th for mailing with the tax bills. Extra copies of the survey are available at the Township office and the library.
- **April:** Volunteer Fred Allport removed the dying Maple tree from the west end of the parking lot boulevard. Fred and his crew removed all the resulting logs, trunk, and brush.
- **April:** Our IT volunteers installed Time Limit Manager on the public computers. This will help us to keep better track of computer usage and allow for limiting the length of sessions if necessary.
- **May 2nd and 3rd:** Councillor Doug Malanka provided the library with a booth at the South Grenville Business Fair. Angie, Fran Wright, Bob Thomas and Lynda McKittrick set-up on May 2nd, and Angie and Lynda McKittrick greeted patrons at the booth and discussed the library and its services. On May 3rd Angie and Fran hosted the libraries display and Angie, Fran, and Bob Thomas packed up the booth. Library brochures were handed out, information on the Library's events, programs and collection, including Overdrive was on display. The Library laptop was available so visitors could view the library website. Visitors were provided with business cards featuring the School House Meeting Room, and brochures and bookmarks advertising the Silent Auction were handed out. One of our Early Literacy Stations was available for younger visitors to try out the games and activities. Visitors to the fair were very positive about our display, and interested in the information presented.
- **May 20:** Dreamers and Doers introduction letters and nomination forms were sent to the MERC, North Augusta, Roebuck and Maynard Recreation committees, Maynard and Toniata Public Schools, South Grenville District High School, Thousand Islands Secondary School, Brockville Collegiate, St Mary Catholic High School, St. Mark Catholic School, local churches in North Augusta, Maitland, Maynard and members of Council. Copies have also been provided to the receptionist at the Township Office for distribution to the public, and are available at the Library circulation desk

- The library took part in the TD Summer Reading Club “Eureka”. 43 children 12 years of age and younger signed up to earn 10 stars by reading 5 chapter books or 10 picture books by Public Library Week in October. Each child who registered was given a poster, stickers and an activity book. Our amazing “Eureka” reading club members read a total of 204 books from June to October 2014. We celebrated their achievement with “Little Ray’s Reptile Zoo” on October 25th. 37 of our readers and their parents and brothers and sisters joined us in the schoolhouse to meet some interesting critters and enjoy cupcakes and punch. 18 of our awesome readers earned enough stars to choose a free book from our Treasure Box.
- **July 14th to 26th:** The library was closed for staff vacation. As in previous years, we thank Joanne Edwards for bringing in our mail, emptying the drop-box and feeding the fish.
- **August 20th:** Our new shelving for the Young Adult Fiction, and Adult Non-Fiction collections was delivered and installed. Thanks to Board Members Chris Griffiths and John Hunter for moving the Post Office boxes in to the School House. The Young Adult collection has been moved, and weeding and moving of the Adult Non-Fiction collection has begun. The extra shelving removed from the Young Adult room has been placed in the office and has resulted in a great improvement in the organization, efficiency, and appearance of the office.
- **October 28th:** The Library hosted Library Appreciation Night. Volunteers, Board and Staff and members of Township Council gathered in the school house for a wine and cheese reception. Volunteers Burt and Heike Meier and Greg Morrison received 10 year Pillars of Strength Awards.
- **November 1:** Our annual Silent Auction and Craft Sale was a great success. Proceeds from the auction and craft table rentals were \$3017.25, the Tooney Table earned \$234.00, and \$114.15 was donated at the coffee table for a total of \$3,365.40. We thank all our generous donors including Proctor and Gamble, Chevron Construction, Habitat for Humanity Restore, Prescott Golf Club, Creekside Diner, Boston Pizza, Total Image and Sports Experts, and all who supported the library by bidding on items at the Auction. We also thank our volunteers who helped with auction set-up and on the final day, especially Kathleen Donnelly and Jean Gomez who oversaw the coffee and desserts.
- The library participated in the ‘Read to Every Child Every Day’ program. A collection of 12 books and a binder with tips for literacy for children was provided by the group ‘Every Kid in our Communities of Leeds & Grenville’. The books were loaned to parents for 3 weeks and the family then voted on their favourite books.
- The library was closed from December 18th to January 1st inclusive. We thank Joanne Edwards for bringing in our mail, emptying the book drop, and feeding our fish.

Circulation:

Total 20,204

(Library was open 1,222 hours on 235 days)

- Books.....10027
- Magazines.....838
- Inter-library loans.....150
- Audio-Visual.....1620
- Overdrive (e-books).....2567

Membership:

66 new members

Material Available:

- 26,670 books: 13,583 juvenile, 12,957 adult, 130 reference
- 30 periodical subscriptions
- Brockville Recorder and Times daily newspaper
- 306 talking books and read-along kits
- 231 DVDs plus 500 DVD titles per year from the SOLS DVD Pool
- local history collection
- seven computers for patron use – all with internet access, one with voice recognition software.
- WIFI available
- two early literacy stations
- three printers, one colour
- Copier, scanner, fax machine
- Telephone directories for Ottawa, Kingston, Cornwall, Brockville and the Laurentians

New Additions:

- 1257 books added
- 1482 discarded
- 71 audio-visuals added
- 1 audio visual discarded

Programs:

- “Eureka!” TD Summer Reading Program – 12 years and under – 43 registered – 18 completed the program. A total of 204 books were read by program participants.
- Every Child Ready to Read
- Read to Every Kid Every Day
- Seniors I-Pad class
- Lego Club

Miscellaneous Funds Collected:

- Overdue fines:.....\$387.40
- Copies, faxes and printouts.....\$189.05
- Used Books.....\$272.90
- Donations.....\$442.73
- Replacements.....\$199.13
- Membership fees.....\$0
- Misc.....\$48.00 (Bag sales)
- Programming.....\$7.52
- Silent Auction/Bake Sale.....\$3365.40
- Rental.....\$1565.00 (78 Bookings)

Miscellaneous:

- Total In-Library Volunteer Hours – 896.50. An average of 19 volunteer hours per week.
- Total Number of Sessions using the Public Access Computers – 642
- Total Number of Sessions using Early Learning Stations – 393

Location: 4500 County Road 15 (in Algonquin) *Mailing address:* 4500 County Road 15, RR 2, Brockville, Ontario K6V 5T2
Website: www.augustalibrary.com *Email:* augusta@augustalibrary.com *Phone:* (613) 926-2449 *Fax:* (613) 702-0441